



## Register of data controllers

### Entry details

**Organisation name** : BENCH EVENTS LIMITED

**Registration reference** : ZA065008

**Date registered** : 27 August 2014

**Registration expires** : 26 August 2018

### Organisation Address

THE WHITE HOUSE  
MEADROW  
GODALMING  
SURREY  
GU7 3HN

**Companies House registration number:** 06727115

### Customer enquiry contact details

Project manager  
Uphall  
Hillingdon  
Kings Lynn  
Norfolk  
PE13 6DQ  
Telephone: 020 3318 5800  
Email address: sally.marwaha@benchevents.com

### Nature of work description

#### Nature of work - B2B Conference Company

#### Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

**Reasons/purposes for processing information**

We process personal information to enable us to provide consultancy and advisory services, to promote our services, to maintain our own accounts and records and to support and manage our employees.

**Type/classes of information processed**

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- business activities of the person whose personal information we are processing
- goods and services provided
- financial details
- education details
- employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- offences and alleged offences
- racial or ethnic origin
- religious or other beliefs of a similar nature

**Who the information is processed about**

We process personal information about our customers, clients and employees, complainants and enquirers, suppliers, advisers and other professional experts.

**Who the information may be shared with**

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- business associates and other professional advisers
- family, associates and representatives of the person whose personal data we are processing
- financial organisations
- current, past or prospective employers
- educators and examining bodies

- suppliers and services providers
- traders in personal data

**Transfers**

It may sometimes be necessary to transfer personal information overseas. When this is needed information may be transferred to countries or territories around the world. Any transfers made will be in full compliance with all aspects of the data protection act.

**End of Report**